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September 17, 2007

Mr. Russell Breninger
16 Terry Drive
Morristown, NJ 07960

Dear Russell:

I would like to thank you for making what I thought was impossible happen in our practice.

We are now enjoying three-digit extensions and transfers. I can not tell you how much this has meant to me as an administrator in my effort to make the office run efficiently and with ease.

I have given Jason my permission to allow you to have access from outside into the telephone system so that changes/revisions could easily be made.

Lastly, please arrange with me a time and a date to change the closing announcements to my voice at this time. This is important to me.

Thank you very much Russell, it was a pleasure. I hope we continue to work together to grow this system to the potential that it has.

Very truly yours,

A handwritten signature in black ink that reads "Diane".

Diane J. Hoffman
Practice Administrator

DJH/des

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